



## Minutes of the July 20, 2010 Langley Research & Development Park

### Business Association Meeting

Submitted by Brian Wachter

#### Attendees:

Chand Deepak	STC	cdeepak@stcnet.com
Brian Wachter	Bihrlle Applied Research Inc	bwachter@bihrlle.com
Carol Kleemeier	Universal Labs	c.kleemeier@universallaboratories.net
Sudhir Mehrotra	VIGYAN, Inc.	mehrotra@vigyan.com
Chris Riggins	E&E Enterprises Global Inc	criggins@eeenterprisesinc.com

#### Old Business:

1. **Minutes:** The minutes of the May 12, 2010 meeting were reviewed and accepted with two minor corrections – one being that Chand Deepak was not in attendance at the May 12<sup>th</sup> meeting and the second being the correction of a typo in the date of the July meeting.
2. **Membership:** Brian Wachter reported that the \$30 software add-on for Filemaker for creating invoices was purchased and that he will be generating the invoices for 2009 and 2010 membership dues based on the list provided by Sudhir.
3. **Sign Lighting:** No update on lighting since Mike Yaskowsky was not available for the July LR&DPBA meeting.
4. **Federal and State Filings.** The topic of federal and state filings was addressed. Brian to contact the City of Hampton for guidance on filing. The City attorney may have filed for us in the past. Chand suggested that the Board get a copy of the federal filings that have been made for its records.

#### New Business:

1. **Ditches:** Bill Benson of the Hampton Industrial Development Authority (IDA) reported to Carol Kleemeier that the City has cleaned out the ditches in the business park and that there should be no flooding resulting from clogged ditches. Call the City of Hampton help line at "311" if you see a problem that you wish to report.
2. **Web Site:** Chand recommended that we add a hit counter to our web site to see if many people are visiting the site.
3. **City Fire Inspector:** Carol Kleemeier reported that the City Fire Inspector is going door-to-door to every business in Hampton to have the business complete a checklist related to fire permits. Carol to provide Brian with a scan of this checklist and Brian will send out to the businesses to give them notice that this is being done. Evidently, no permit fees are required at this time, but speculation was that this survey could serve as a basis for permit fees in the future.

#### Announcements:

1. The next meeting of the Langley Research & Development Park Business Association will be held Wednesday, September 8, 2010 at 11:30am at Science & Technology Corp. located at 10 Basil Sawyer Drive.