

LANGLEY
RESEARCH & DEVELOPMENT PARK
BUSINESS ASSOCIATION

**Minutes of the July 13, 2011 Langley Research & Development Park
Business Association Regular Meeting**

Submitted by Brian Wachter

Attendees:

Chand Deepak	STC	cdeepak@stcnet.com
Brian Wachter	Bihrl Applied Research Inc	bwachter@bihrl.com
Sudhir Mehrotra	VIGYAN, Inc.	mehrotra@vigyan.com
Mike Yaskowsky	City of Hampton	myaz@hampton.gov
Chris Riggins	E&E Enterprises Global Inc.	criggins@eeenterprisesinc.com
George Makowiec	Microbotics Inc	georgem@microboticsinc.com

OLD Business:

1. **Minutes:** The minutes of the May 18, 2011 Regular Meeting were reviewed and accepted as presented.
2. **Federal and State Filings.** Brian Wachter contacted the IRS on 7/13/11 regarding the Association's tax-exempt status and federal filing requirements. Details of the conversation are provided in the attached memo. The upshot is that the Association does not need to file Form 1024 in order to obtain tax-exempt status unless the Association wants to formally be recognized as "Tax Exempt" for business purposes. From the IRS perspective, the Association is a Business League by definition and will have tax exempt status so long as the annual 990N filing is done and annual revenue does not exceed \$50,000. It was recommended that the City pass this information along to any other Associations that may benefit from it.
3. **Signage:** The main entrance sign is still not lighting at night. Mike Yaskowsky is working with City reps to identify and resolve the issue. Mike investigated this following today's meeting and reported that the City is currently getting quotes for the repair of the signage and hopes to have repairs made sometime in August.

NEW Business:

1. **Landscaping Maintenance.** Mike Yaskowsky brought the topic of landscaping maintenance around the signage up for a discussion. The issue is whether the Association would want to take over the maintenance of the landscaping around the signage. The matter was discussed with the Association's concern being that the Association would not be able to raise the funds needed to maintain the landscaping on an annual basis since membership is voluntary. For now, the City will continue to maintain the landscaping at such intervals as City resources permit.
2. **Traffic Signals.** George Makowiec brought to the floor the topic of the traffic signals at intersections outside the front and back entrances to the business park and how these signals were not programmed correctly (back entrance) and lacked a sensor in the inside turn lane (front entrance, southbound on Magruder, turning onto Floyd Thompson). Mike Yaskowsky said that the best way to report concerns for actions is to call the City via the 311 line (dialed using a Hampton landline) or 757-727-8311 from any phone.

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Announcements:

1. The next regular meeting of the Langley Research & Development Park Business Association will be held Wednesday, September 14, 2011 at 11:30am at Science & Technology Corp. located at 10 Basil Sawyer Drive.