

**Minutes of the February 13, 2013 Langley Research & Development Park  
 Business Association Regular Meeting**

Submitted by Brian Wachter

Attendees:

Name	Company	Email
Chris Riggins	E& E Enterprises global Inc	criggins@eeenterprisesinc.com
Sudhir Mehrotra	VIGYAN, Inc.	mehrotra@vigyan.com
Brian Wachter	Bihrlle Applied Research Inc	bwachter@bihrlle.com
Ellen Templeton	City of Hampton	etempleton@hampton.gov
Jeff Manning	STC Catalyst	manning@stcnet.com

OLD Business:

- Minutes:** The minutes of the January 15, 2013 Regular Meeting were reviewed and accepted with one minor date correction.
- Directory Signage Location:** Ellen Templeton reported that the City of Hampton is continuing to work with property owners adjacent to the directory signage to propose a location for the signage while providing the property access needed by the businesses. Details will be provided to the LR&DPBA as things progress.
- Magruder Signage Light:** It was reported by multiple attendees that the lighting for the main signage on Magruder is still out. The City will investigate and report back.
- Treasurer Report:** The Treasurer reported that the current bank balance for the Association is \$11,611.10 and that 2012 expenses were \$263.00.
- Annual Elections:** The following slate of directors was proposed and approved by vote. The following Board positions were also proposed and approved.

Name	Position
Carol Kleemeier	President
Chris Riggins	Vice President
Sudhir Mehrotra	Treasurer
Brian Wachter	Secretary
Jeff Manning	Director
Preston Burton	Director
Geoff Hinshelwood	Director

- Meetings/Participation:** The LR&DPBA meetings have historically had very poor participation unless there is a particular problem that the businesses wish to address. The group discussed various ways to try to increase participation, with the following outcome:
  - Regular LR&DPBA meetings will change from bi-monthly to quarterly, with the months being January, April, July and October.
  - We will try to have presentations at each meeting on a topic of interest.

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- We will try to have a presentation by a business in the park at each meeting to familiarize businesses in the park with the business activities and capabilities of each other.
- Lunches will be provided at each meeting since we are holding the meetings during the lunch hour.
- New businesses will be offered 1 year free LR&DPBA membership and 1 year paid for directional signage if they choose to have signage.
- Investigate using a service such as evite.com to send the meeting notice and to request an RSVP for head count for lunch orders.

NEW Business:

1. **Next Meeting:** The next meeting will be the regular quarterly meeting, which will be held on Wednesday, April 17, 2013 at 11:30am at Vigyan. Vigyan will be providing a presentation as well as an optional tour after the meeting for anyone interested. Lunch will be served.